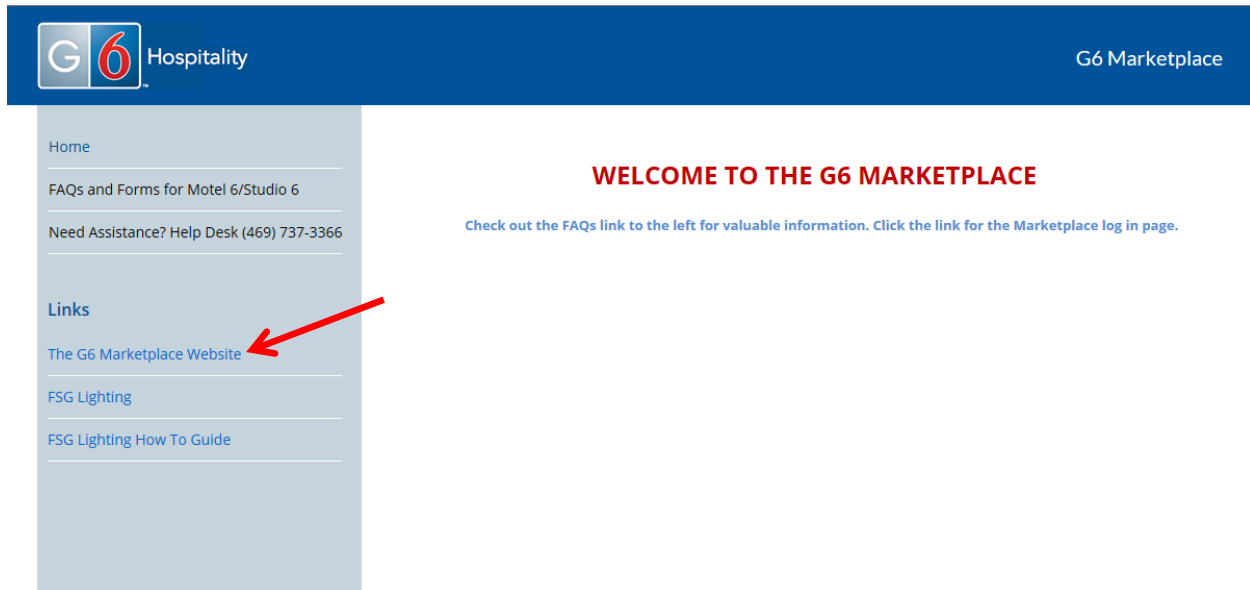


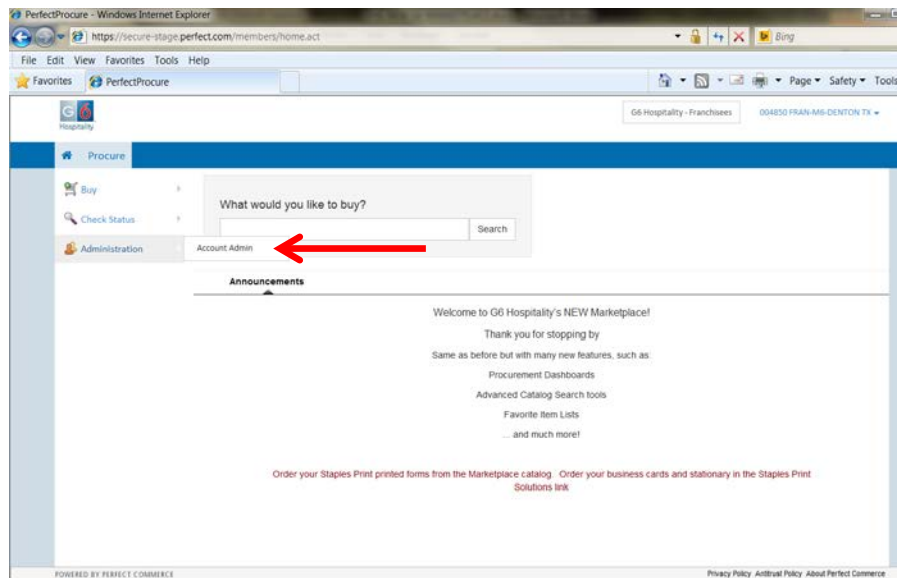
THE G6 MARKETPLACE

1. Click the link - <http://www.g6hpurchasingco.com/> You can log in from anywhere you have internet access!
2. When the window opens, click **The G6 Marketplace Website** on the left side of the screen under “Links”



3. Log on to your account with the following information:
 - **Username:** G600____ (property number)
 - **Password:** G6WELCOME1

This password will only work the first time you log in. You will be prompted to create a new password. The user name and password are case sensitive.
4. Once you are logged in, you will set up your Payment Type
 - On the home page under Procure, hold your mouse over Administration
 - Click on Account Admin



- Click New Credit Card button and enter the credit card information
The Credit Card Description is a name you want give to the card in the system.



Credit Card

New Credit Card

User Name	Name on Card	Card Type	Card Number
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There are no items to display.

Credit Card > New

Save Cancel

Exact name on Credit Card

Credit Card Type

Credit Card Number

Credit Card Expiration

Credit Card Credit Limit

Currency

Credit Card Description

Exact name on Credit Card	<input type="text"/>
Credit Card Type	<input type="text" value="["/>

- Click Save

Training documents and Users Guide for the G6 Marketplace are available on the same page under FAQs and Forms for Motel 6/Studio 6